



**HOTEL RESERVATION FACT SHEET**  
**2015 Microbicide Trials Network Annual Meeting**  
**March 15-17, 2015**

Group reservations have been contracted with the Bethesda North Marriott Hotel & Conference Center. Please see below important rate information and details for securing your reservations. **All meeting participants will be responsible for securing their own reservations.**

**Meeting Hotel:**

Bethesda North Marriott Hotel & Conference Center  
5701 Marinelli Road  
North Bethesda, MD 20852

**Rates:**

\$179.00 + 13% state and local taxes: single standard room/double standard room

**How to make reservations:**

Reservations for the event will be made by individual attendees directly with Marriott Group Reservations at 1-877-212-5752 and identifying the Microbicide Trials Network 2015 Annual Meeting room block / Reference # M-1KN95MB. All reservations must be accompanied by a first night room deposit or guaranteed with a major credit card. The hotel will not hold any reservations unless secured by one of the above methods.

A dedicated booking website (link listed below) has been created for our event so guests are able to make, modify and cancel hotel reservations online, as well as take advantage of any room upgrades, amenities or other services offered by the hotel.

<https://resweb.passkey.com/go/b1ed928a>

The **FINAL** cut-off date for securing reservations at the Bethesda North Marriott & Conference Center is **Friday, February 20, 2015**. Room rate and availability cannot be guaranteed thereafter.

The MTN group rate will be made available three days pre March 13, 2015 and post March 18, 2015 based upon hotel availability.

**Reimbursement:**

At the completion of the meeting, please submit your receipts to the attention of Christine Rullo, Magee-Womens Research Institute, 204 Craft Avenue, Room A312, Pittsburgh; PA 15213. The MTN Fiscal Team will review each reimbursement request prior to processing. You must complete the MTN reimbursement memo <http://www.mtnstopshiv.org/node/2655> with your receipts.

If you have any questions, please do not hesitate to contact me.

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